



## Pediatric Gastroenterology Nursing Assessment-Based Certificate Program Frequently Asked Questions

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### Registration & Access

- **How do I register and purchase the certificate program or individual modules?**
  - You will need to create a free SPN guest account to purchase and access the program. Visit this direct link to create a SPN guest account and purchase the certificate program: <http://www.pedsnurses.org/p/bl/et/blogid=64&blogaid=1024>. The “Login” tab at the top right of the page allows you to create an account.
  - You can also create a free guest account by accessing the SPN website and entering the [Online Education Center](#). On the Pediatric GI Nursing Assessment-Based Certificate Program page, look for the desired module(s) or full Certificate Program bundle. Click “Add to Cart and View Cart” then enter discount code if available.
- **I’ve created a profile, paid for the module/certificate, but it’s not showing up in My Learning Center. What should I do?**
  - Occasionally, SPN will need to manually add your new guest account to access the program. We apologize in advance if this occurs, and if so please email SPN directly for assistance ([info@pedsnurses.org](mailto:info@pedsnurses.org))
- **I’ve purchased a module and/or certificate program and am ready to start the program. How do I access the content?**
  - You can access the program by logging into your SPN account and entering the SPN Online Education Center. The content is accessed through the ‘My Courses’ section via the ‘View All My Courses’ prompt.
- **How can I purchase the Clinical Handbook of Pediatric Gastroenterology?**
  - The Clinical Handbook of Pediatric Gastroenterology (3<sup>rd</sup> Ed.) is available at a discounted rate of \$30 for all participants. You can buy this as part of the full certificate bundle or separately. On the registration page, there is an option to “Add to Cart”.

### Membership and Organizational Discounts

- **Am I eligible for a discount on individual modules and/or the full certificate program?**
  - Members of APGNN, SPN, NASPGHAN, and CPNP are eligible for discounts for both individual modules and the full certificate program
- **How do I access and apply my discount?**
  - Membership codes are available on the APGNN and SPN member sites. For CPNP and NASPGHAN members, please contact your organization’s representative or email APGNN President Elizabeth Burch ([elizabeth.burch@childrens.harvard.edu](mailto:elizabeth.burch@childrens.harvard.edu))



- **My discount is not being reflected at check-out. What should I do?**
  - If your discount code is not working, please try to remove the item from your cart. Re-add the item to checkout and reapply the discount code. If you are still having issues, please email SPN for assistance ([info@pedsnurses.org](mailto:info@pedsnurses.org))
  
- **What organizational discounts are offered?**
  - Discounts are offered to organizations/institutions interested in purchasing multiple full certificate program bundles. Individual modules are not offered in bulk discounts.
  - The following discounts are offered for the full certificate program:
    - 3-5 bundles: 5% discount
    - 6-9 bundles: 10% discount
    - 10-14 bundles: 15% discount
    - 15+ bundles: 20% discount
  - The base price of the module (\$275, \$300, \$350) is determined by the participants' membership status (APGNN, SPN, NASPGHAN, CPNP, non-member). We will honor the lowest base price for all participants. For example, if 5 bundles are purchased and one is for an APGNN member, we will honor the base price of \$275 for all 5 bundles.
  
- **My organization wants to purchase multiple bundles for staff. How do I begin?**
  - Please email SPN ([info@pedsnurses.org](mailto:info@pedsnurses.org)) and APGNN President Elizabeth Burch ([elizabeth.burch@childrens.harvard.edu](mailto:elizabeth.burch@childrens.harvard.edu)) indicating how many bundles you are interested in purchasing. Please include the name of **one individual** and their associated membership status if applicable (APGNN, SPN, NASPGHAN, CPNP). We will honor this price for all participants in the bundle.
  - The purchasing individual (Ex: Division Administrator) will be instructed to create a free SPN guest-account where we can process the invoice for the multiple bundles.
  - SPN will provide a specific code that will be valid for the number of bundles purchased. This code should be shared with each individual participant to access the certificate program. Please instruct the participants to not share the code, as it is only valid for the number of modules purchased.
  - Each participant will need to also create a free SPN guest account to utilize the code and access the program.
  - Follow this link to read [more about the program here](#) and to create a SPN guest account.
  
- **My organization wants to purchase several bundles but has not yet identified the staff members who will take the certificate program. Can we still utilize the discount?**
  - Yes. Even if your organization has not yet identified all participants, you can still purchase multiple bundles and receive a code that is valid for the number of bundles purchased. Once the individual is identified, you can give them this code and have them sign up through SPN's guest account.
  - Please note that the base price of the modules will still be based on the member status or the individual purchasing the multiple bundles (such as a nurse manager who is an APGNN member vs. non-member). If you do not have any participants identified at the time of purchase, the base price will reflect the non-member rate.



## Certificate & Continuing Education Information

- **How many CEs and Pharmacology hours are awarded?**
  - The full certificate awards 18.5 CE credits accredited by the American Nurses Credentialing Center (ANCC) of which 1.75 credits can be applied as Pharmacology Hours per Amedco
  - Each individual module has specific CEs and pharmacology hours and is outlined on the [registration page](#)
- **How do I view my CE Credit?**
  - Enter the SPN Education Center and navigate to “My Learning”. You will see a tab labeled “Grades” which will show your completed CEs.
- **Do I have to take a posttest to gain credit?**
  - Yes. The Pediatric Gastroenterology Nursing Assessment-Based Certificate program requires a passing grade of 80% or higher for each learning module to receive credit. This ensures comprehension of key concepts. A participant is able to review content again and retake the posttest if they do not pass initially.
- **When will I receive my certificate?**
  - Individual CEs will be awarded at the completion of each module and available for viewing in “My Learning Center.” After all thirteen modules are completed, you will see completion of the program in the learning center.
  - On a monthly basis, SPN emails awardees the physical Certificate of Pediatric Gastroenterology, Hepatology, and Nutrition Nursing
- **How long is the certificate valid?**
  - The Certificate of Pediatric Gastroenterology, Hepatology, and Nutrition Nursing is valid for five years in keeping with medical updates. There will be a process to renew and maintain your certificate at the 5-year-mark.
- **How long will I have to complete the certificate?**
  - Once purchased, you have 9 months to complete the certificate program.
- **What if I buy individual modules but complete all 13; can this be applied to receive the Certificate of Pediatric Gastroenterology, Hepatology, and Nutrition Nursing?**
  - If you choose to purchase the modules individually compared to as a one-time bundle, you have one year to complete all 13 modules for them to be applied to the certificate.
- **How long can I access content?**
  - After completion, you will have 1 full year to access the module and review the content. You can also download a PDF of the Required Reading List with links for future reference.

For further questions, please email Society of Pediatric Nurses ([info@pedsnurses.org](mailto:info@pedsnurses.org)) and copy APGNN President Elizabeth Burch ([elizabeth.burch@childrens.harvard.edu](mailto:elizabeth.burch@childrens.harvard.edu))