

APGNN Minutes – Conference Call

Date: August 11, 2015

Time: 1935-2015 pm CST

Facilitator: Diane Kocovsky

Recorder: Rose Pauley-Hunter

Meeting Attendees

Amy Donegan, Robyn Robinson , Goldie Markowitz, Lisa Philichi, Kerry Reed, Amy Painter; Absent: Ryan Shonce, Maureen Egan

AGENDA

Topic	Presenter	Discussion	Outcomes
19:35-19:36	Diane K.	Meeting called to order.	
19:36-19:45 NASPGHAN update	Diane K.	<p>Diane related that she is trying to communicate with NASPGHAN regarding their potential involvement in our organization from an administrative standpoint. Dr. DiLorenzo, current president, sent an email thinking discussion was already under way.</p> <p>Diane reviewed the upcoming required documentation from committee chairs including: Slides x 2, one for Board meeting and 1 for use at the annual meeting, handbook revisions for updating & annual meeting reports. She also stated that the Board meeting is being sponsored by Abbott & Bob Dahms from Abbott will be present for the first hour of the meeting.</p>	<p>As NASPGHAN office are moving to their new location this week, Diane will wait to touch bases with Margaret next week and will hope to have the options for support and collaboration outlined for discussion at the upcoming Board meeting.</p> <p>Diane to send out templates and requirements for slides.</p> <p>Rose to send out templates and requirements for annual report.</p> <p>Ryan to send out requests for updating the Officer Handbook.</p>
19:46-19:50 Media update	Amy D.	Amy requested updates to each committees section on the website, she offered suggesting regarding making the sections more generic and less date specific. Amy P. responded that she updated the awards she is in charge of to remove year.	Committee chairs to review their sections and send changes to Amy D.

		<p>Amy D and Diane both related the difficulty in working with the webmaster, Mark, on trying to update the membership list and have it synchronized with NASPGHAN's list.</p> <p>Diane related that it is hard to keep active members updated as we are unable to delete those who become inactive.</p>	<p>Diane to explore options of NASPGHAN assisting with our website or being incorporated into their website.</p> <p>Diane and Robyn to work with Mark and NASPGHAN to make sure current member list is up to date for the ballot to go out.</p>
19:51-19:55 Research/Clinical Practice update	Goldie M. Kerry R.	<p>Goldie related that there were 18 submissions for posters & all were accepted and will be included in the NASPGHAN journal. All who got acceptance letters were told their presentations would be on Friday from 12:30-1:30 but will get an updated letter saying the time is 12-1.</p> <p>The NASPGHAN process for poster submission went well except we were unable to differentiate the research from clinical practice posters but they will sort this out before the meeting.</p> <p>They will pick 3 posters of distinction based on the ranking scores.</p>	<p>Diane stated this was a record number of submissions. She voiced we had feared a decrease due to the change in the submission process. Diane stated that there is limited space for posters this year and voiced appreciation that Goldie and Kerry were able to work with NASPGHAN to allow all our submissions to be presented.</p>
19:56-20:14 Membership update	Robyn R.	<p>Scholarship applications – 5 were submitted, discussion was held about number to be awarded, Lisa reminded us that we award 3 full members and 1 associate a scholarship. Robyn voiced a suggestion that the one not awarded the scholarship might be offered registration at the early bird rate since we are late in making these choices.</p> <p>Mentoring Award – No nominations were received; Robyn asked if someone on the</p>	<p>It was decided that 4 would be awarded; all who submitted were full members.</p> <p>Robyn to work with Kim Rose regarding securing early bird registration rate for the one scholarship applicant who did not get chosen.</p> <p>Diane to draft email and send to Robyn for review then another email blast will be sent requesting submissions. We will extend</p>

		<p>Board could nominate someone. Amy D. suggested Wallace Crandall, her mentor. Lisa voiced that she felt we should encourage nurse mentors; Goldie voiced agreement. Amy P. suggested if multiple submissions are received to consider the nurse mentors to get an extra point in the scoring.</p> <p>Membership update – 277 paid members that are according to Diane reconciled with Donna Murphy's numbers. 5 additional new members. 77 members had expired memberships as of 12/2014 that have not renewed.</p> <p>Incentives to renew – Buy 3 get 1 free- discussion regarding offering this again a/o offering it to only new members. Kerry and Rose voiced that felt it should be repeated for new and renewing members.</p> <p>Booth sign up was organized and she needs more volunteers to sign up to help. Goldie voiced she doesn't remember seeing the email request. Diane suggested asking the scholarship winners to work the booth.</p>	<p>the deadline to September 4th.</p> <p>Email sent to those who did not renew.</p> <p>Robyn to forward names of 5 new members to Jaime and Diane will make sure they get ballots to vote.</p>
20:14-20:15	Amy P.	Amy related that we had a superb entry for the Ex. in Education Award.	Amy P. will send supplies for the booth to the hotel to Rose's attention. Rose will check on delivery address and get back to Amy.
20:16	Diane K.	Meeting Adjourned.	Next Meeting—October Board meeting.