

APGNN Minutes – Conference Call

Date: November 10th, 2016

Time: 1800-1900 EST

Facilitator: Ryan Shonce

Recorder: Rose Pauley-Hunter

Meeting Attendees

Amy Donegan, Bernadette Diez, Goldie Markowitz, Sharon Perry, Maureen Egan, Diane Kocovsky, Donna Garner Absent: Pam Morgan

AGENDA

Topic	Presenter	Discussion	Outcomes
1800-1801	Ryan	Meeting called to order.	
1801-1810 Strategic Plan & NASPGHAN Survey	Ryan	-Ryan asked for feedback on Strategic plan she sent—no comment were offered. -Ryan asked for feedback on the NASPGHAN survey from Dr. Matt Riley’s Task Force survey—some had sent comments to her via email. Our clinical practice committee is aligned with the NASPGHAN CCQ comm. & Ryan proposed that we have representation on NASPGHAN’s Clinical Practice comm. and suggested Bernadette/the membership chair to become involved.	-Bernadette agreed to be involved in NASPGHAN’s clinical practice committee -Amy to add these activity to the handbook as a function of the Membership chair
1811-1814 Clinical Practice	Donna	-Donna reported she has 4 people working on the Basic Liver Module; she also has 2 NP’s to review -Donna has investigated the badging issue- not many know much about it & she will continue to explore option -The biliary atresia module needed a couple revisions the voice person was out for a couple weeks but it expected to be done & available soon -Donna’s institution is piloting weight management video & may be something we	

		might use	
1815-1821 Program	Maureen	<ul style="list-style-type: none"> -Glitch with slides at meeting due to the technical problems for the conference organizer. Maureen was able to provide the slides that were missing. -Conference organizer did not send NASPGHAN the attendance list for 2 weeks which caused a delay in getting out the link for the CEU's. The link will be open now until January. NASPGHAN will take care of link next year -147 were registered for conference, many more were present, suspect MD's came -Maureen is exploring other options for CEU providers for next year. She received a proposal from Amedco who NASPGHAN uses. She will discuss a possible discount with NAPNAP given our present affiliation with them. 	<ul style="list-style-type: none"> -Maureen to have conference call with Bonnie @Abbott regarding what they can offer—she will also investigate the possibility of getting NAPNAP to record some of our sessions -Ryan & Maureen will attend NASPGHAN's program planning meeting in January & hope to get more info on CEU's at that time
1822-1824 Secretary/Treasurer	Rose	<ul style="list-style-type: none"> -Rose reviewed budget to date; We exceeded the budgeted amounts on the CEU costs and the Booth Shipping supplies, rest of expenses are not in including the NASPGHAN fees - We have received the grant money from Nestle, Nutricia & MJN—Abbott monies still pending 	
1825-1939 Media	Amy	<ul style="list-style-type: none"> -Amy has updated the website in multiple areas -She submitted to all Board members via email the spreadsheet outlining website responsibilities & asked for feedback—no one had any comments or suggestions -Amy discussed with Mark & distributed the link for the section of the members only website where we can store documents – 	<ul style="list-style-type: none"> -Amy will finalize the secure document storage area

		<p>she asked everyone to make sure they could access via this link; she intends that we only have 1-2 people actually have access to upload to this site—it probably will fall to the Media chair eventually</p> <p>-Maureen mentioned that we need to keep CEU's documents for 6-7 yrs post conference & suggested we also store them at this private link</p>	
1840-1843 Media	Sharon	<p>-Sharon has been adding a lot to social media; she will be sending out the NASPGHAN IBD transition survey via a blast email</p> <p>-NASPGHAN is on Snap Chat she will investigate how hard it is to set up an account for APGNN-younger nurses may want this</p>	<p>-Sharon asks that everyone submit their newsletter submissions to her within the next week</p> <p>-Sharon needs Bernadette's bio to upload to the website</p>
1844-1845 Pt/Family ED	Ryan	<p>-Ryan updated that Pam discussed things with Dr. Sferra but there has been no action regarding the projects to begin working on;</p> <p>-Pam does have many of the previously worked on projects from Amy Painter—Amy was able to provide many of them to Pam</p>	
1846-1853 Research	Goldie	<p>-Susan Moyer grant had 5 submission which are currently under review; might be able to fund 2 this year; Ryan reported that Margaret admitted to not following through on the grant requirements of submitting reports etc; Maureen & Goldie both suggested that to perform & present the research all in 1 yr is unreasonable</p>	<p>-Goldie will suggest a change in the requirements for the Susan Moyer grant to give participants 2 yrs to complete & present their research</p> <p>-Margaret & Denise will follow up with Nancy M & Denise PM to obtain progress reports—if they do not submit they will not receive the rest of their grant monies</p>
1854-1859 Membership	Bernadette	<p>-Bernadette reported we have 84 delinquent members, Donna from NASPGHAN has been emailing them & Bernadette suggests sending personalized emails</p>	<p>-It was agreed that the Board members would assist in sending these personalized emails</p> <p>-Confusion over the buy 3 get 1 free incentive will be clarified on new application to buy 3 get the 4th one free</p>

		<ul style="list-style-type: none"> -We have 371 active members, 10 new members from World congress -Bernadette questioned bylaw changes & it was reviewed this was a function of the President elect; Diane clarified that any bylaw changes need to be voted on by the membership -It was clarified that the Board decided last year that any new membership received at or after the annual conference would count for the whole next year -Bernadette questioned another incentive such as a \$25 gift card -Bernadette questioned how to get new members on the Listserv; it was suggested that once a year everyone e given the opportunity to sign up for the list serv group 	<ul style="list-style-type: none"> -Ryan voiced it was fine to offer this incentive; she also stated that anything regarding membership needs to be communicated to the NAPSGHAN office -Amy will investigate how to get this done—she will need to talk w/NASPGHAN office as Ben previously took care of all of this; this will probably be given over to the Media chair
1900	Ryan	Meeting Adjourned.	