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**ID# 5277**

**September 17, 2021**



**ACCREDITATION SERVICES**

## **American Pediatric Gastroenterology & Nutrition Nurses - 2021 Pediatric Gastroenterology Nursing Assessment-Based Certificate Program REVIEW for Nurse Pharmacology**

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Amedco's job is to ensure your activity meets all the necessary board accreditation rules. Amedco will calculate credit hours, review all marketing material, create necessary information for attendees, and maintain necessary records for board-compliance. To do this, an Amedco representative will be assigned to you and will work with you to collect all the required documents, answer any questions you may have, and make sure you have everything you need each step of the way. Our systems are streamlined and online.

They include:

1. An online site, the Universal Application, that gives you a single place to submit any information we need from you, such as brochures, agendas, gap in practice, educational needs, learning objectives, format, commercial support agreements, etc.;
2. Supplemental information may be requested for mental health boards and/or enduring format: CVs, session-specific info, post-tests, etc.;
3. A disclosure site/system you send to all planners, moderators and speakers to disclose any potential conflicts of interest and that can be easily tracked and managed (when a master list is uploaded);
4. A conflict resolution system for you/your Amedco representative to manage and resolve any conflicts that may occur;
5. Providing licensed Amedco personnel to vet and approve content;
6. Review of grants before submission and sign Letters of Agreement between the grantor and CME provider, listing your group as the co-provider organization, and only if funds are granted, add a \$500./per grant fee for commercial support involvement;
7. Reviewing marketing and website text required by the accrediting bodies;
8. Whether live or enduring event, a document you copy/distribute or embed, called the Learner Notification, showing learners the board required text they must view before content begins;
9. Whether live or enduring, a link you post at the end of the live course and/or after the enduring material content, that learners click on after completion of programming that allows them to fill in the online evaluation questionnaire, tallies individual credit hours and allows them to immediately print off a certificate of attendance record or PDF themselves a copy;
10. Once activity is completed, an electronic evaluation summary (URL) available 24/7;
11. Access to missing certificates and records as needed afterward.



If you choose to use us, your representative will be assigned immediately and will work with you every step of the way.

**DETAILS:**

**What:** This bid allows APGNN to have 13 modules reviewed by Amedco for Nurse Pharmacology at an hourly rate.

Credit will be identified and given to APGNN to add to their cert from SPN (Society of Pediatric Nurses).

**When:** November 2, 2021

**Format:** No event / pharmacology review only

**Fees:** \$300./hourly

**Note:** Please communicate with Amedco if there is a MAX amount of hours for review you would like to be communicated to the reviewer. (Amedco believes this will be roughly 1-4 hours this is not confirmed information).

Nurse Pharmacology review @ \$300./an hour (approx. 4 hours)



**To accept this proposal, all you need to do is let me know by email.  
Erin@AmedcoEmail.com. Or you can sign a copy and email it to me, either way**

**Amedco**

**By Erin Collins**

Erin@AmedcoEmail.com Direct: 651.789.3717

American Pediatric Gastroenterology &  
Nutrition Nurses